

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

February 23, 2023
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, January 26, 2023**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, February 9, 2023**
(Attachment #2) *Information*
5. **Minutes, Regular Meeting of the Board of Trustees, January 12, 2023**
(Attachment #3) *Information*
6. **Minutes, Special Meeting of the Board of Trustees, January 28, 2023**
(Attachment #4) *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Eligibility Lists

Action

Behavior Intervention Assistant, ESP Instructor, ESP Assistant, Food Services Worker, Guidance Technician, Office Assistant, Painter, and Bus Aide – Special Education.

(Attachments #5 -9)

PERSONNEL

11. Job Announcements

Information

(Attachments #10 - 11)

FINANCIAL

12. Nothing at this time.

Information

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

March 23, 2023

3:30 p.m.

PDC Room

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF JANUARY 26, 2023**

DATE: February 2, 2023

Attached for your approval are the minutes of the Personnel Commission regular meeting of January 26, 2023.

RECOMMENDATION

The Personnel Commission approve the minutes of the January 26, 2023 Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

January 26, 2023

3:30 p.m.

Mrs. Davis called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the PDC Room at 10055 Slater Avenue, Fountain Valley, California 92708. Ms. Johnson led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Ms. Chris Olsen, School Office Manager, attended.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, December 15, 2022

Mrs. Davis moved to approve the minutes as presented. Automatic second used due to absence of Mr. Mullin. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, January 12, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, November 10, 2022

Presented as an information item only.

Minutes, Annual Organizational Meeting of the Board of Trustees, December 15, 2022

Presented as an information item only.

Director's Report

Mrs. Serna shared since our last meeting she attended a student performance at Tamura in December. It was so great to see the smiling faces and the pride and joy of students and their loved ones. We also celebrated our District Office employees with the annual pancake breakfast. Senior Managers hosted this event for our employees. Ms. Serna also attended a PERAD meeting at OCDE, which included a budget overview. She attended the middle school soccer tournament on January 18, 2023. It was heartwarming to see the students especially those with special needs participate in such a great event.

Mr. Mullin, Mr. Talley, Ms. Johnson and Mrs. Serna, attended the CSPCA Conference in Long Beach. She stated it was a great conference. Some of the classes she attended were "Current Challenges and Opportunities for Merit System Directors", "Trust in the Workplace", "The Disengagement Epidemic", "Investigations 101", "Leaves of

Absence”, and “CalPERS Benefits”. She stated many things were learned and her pride for the special place that we have at FVSD. Mrs. Serna shared she is grateful to be part of such a great district.

Commissioners’ Comments

Mrs. Davis stated she also attended the soccer tournament at Talbert. It was so wonderful to go back on campus again. She enjoyed watching the tournament very much.

Mr. Mullin stated he attended the CSPCA conference and it had the largest attendance of any so far. The presentations were divided into two sessions per day with six choices in each session. He shared that next year’s conference will be in Monterey. He will share the email he received from CSPCA with the slides from most of the presentations if anyone is interested. He shared information from the session, “Creating a Leadership Program for Classified Employees” that he attended. It was a very well done conference. Mr. Mullin suggested the Personnel Commission give information to the Board of Trustees on the merit system since we have two new Board members. Mr. Mullin stated we also have several new principals that would benefit from getting information on the merit system.

Mr. McCombs shared he is also interested in revisiting professional development programs for our classified employees. He also supports revisiting with the Board of Trustees and principals the origination, the charge and the partnership the Commission has with the District.

Public Comments

Ms. Olsen thanked the Personnel Commission for their generous donation to CSEA’s Helping Hands this holiday season. CSEA was able to support more employees because of their donations.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Bilingual Testing Technician, ESP Instructor, Field Support Help Desk Technician, Food Services Worker, Health Assistant, IA – Applied Behavior Analysis, IA Mild/Moderate, IA Moderate/Severe, Library/Media Technician, and Senior Administrative Assistant. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcement

The dual certification job postings for Behavior Intervention Assistant, Bus Aide – Special Education, Computer/Network Specialist, Extended School Program Instructor, Food Services Worker, Office Assistant, Painter, and Preschool Assistant were reviewed.

FINANCIAL

Personnel Commission Budget: Year-to-Date

The year-to-date Personnel Commission budget was reviewed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

February 23, 2023 at 3:30 p.m.

Board Room

ADJOURNMENT

The January 26, 2023 regular meeting of the Personnel Commission adjourned at 4:20 p.m.

Mr. McCombs, Chairperson

Mr. Mullin Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF FEBRUARY 9, 2023**

DATE: February 2, 2023

Attached for your information is the agenda of the Board of Trustees regular meeting of February 9, 2023.



**Thursday, February 9, 2023
Regular Meeting**

MEETING PROCEDURES

MEETING LOCATION:

**Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708**

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

The district board room will be open to the public. In-person public comment will be allowed as required by law.

Public Comment Notice: Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

MISSION STATEMENT:

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

CONDUCT:

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

A. CALL TO ORDER -- 6:00 p.m.

1. Pledge of Allegiance
2. Roll Call

B. APPROVAL OF AGENDA

1. Agenda for February 9, 2023 Regular Board of Trustees Meeting

C. STUDENT RECOGNITIONS

1. 6:00 pm -- Tamura Elementary

2. 6:30 pm -- Courreges Elementary

3. 7:00 pm -- Plavan Elementary

D. STAFF REPORTS

1. Next Five Update

E. BOARD MEMBER REPORTS

1. Board Member Reports

F. PUBLIC COMMENTS

1. Public Comment

G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. Minutes of January 12, 2022 Regular Board of Education Meeting

2. Minutes of January 28, 2022 Regular Board of Education Meeting

3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

4. Accept Donations

5. Approve/Ratify Warrants

6. Approve/Ratify Purchase Order Listing

7. MOU Early Retirement Notification Stipend FVEA

8. MOU Early Retirement Notification Stipend CSEA

9. Update Conflict of Interest Code

10. Approve Agreement with Sophos to Provide Cybersecurity for the District Using Irvine Unified School District's Piggyback Contract Number 19/20-01 IT

11. Single Plan For Student Achievement (SPSA) - Gisler Elementary School

12. Single Plan For Student Achievement (SPSA) - Newland Elementary School

13. Single Plan For Student Achievement (SPSA) - Oka Elementary School

14. Single Plan For Student Achievement (SPSA) - Plavan Elementary School

15. Single Plan For Student Achievement (SPSA) - Tamura Elementary School

16. School Accountability Report Cards (SARCs)

17. Update to Ed Services Approved Vendor List - Culverhouse Consulting

18. Update to Ed Services Approved Vendor List - Code Rev Kinds, Inc.

19. Approve/Ratify Non-Public Agency Contracts

20. Special Education Settlement Agreement 2022-2023-C

H. SUPERINTENDENT'S REPORT

1. Superintendent's Report

I. CLOSED SESSION

1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
2. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board’s designated representative, Cathie Abdel.
3. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

J. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

K. ADJOURNMENT

1. Meeting Adjournment
2. Next Meeting March 9, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF JANUARY 12, 2023**

DATE: February 2, 2023

Attached for your information are the minutes of the Board of Trustees regular meeting of January 12, 2023.

Regular Meeting (Thursday, January 12, 2023)

Generated by Joy Moyers on Thursday, January 12, 2023

A. CALL TO ORDER -- 6:00 p.m.

Procedural: 1. Pledge of Allegiance

Procedural: 2. Roll Call

B. APPROVAL OF AGENDA

Action: 1. Agenda for January 12, 2023, Regular Board of Trustees Meeting

Moved: Mr. Cole

Seconded: Mr. Schultz

Vote: Carried 5-0

C. STAFF REPORTS AND PRESENTATIONS

Reports: 1. Health and Wellness Update

Dr. Jerry Gargus, Assistant Superintendent, Educational Services, and Erin Bains, Director, Student Services and Safety, gave an overview of Health and Wellness programs in Fountain Valley School District.

D. BOARD MEMBER REPORTS

Reports: 1. Board Member Reports

Mr. Schultz attended the Governor's Budget Breakdown information session on Zoom, which was put on by CSBA.

Mr. Cole attended the December 16th FV Chamber luncheon, joined the staff here for the District office pancake breakfast, and attended the CSBA Governors Budget Breakdown. He went to the Festival of Trees put on by FVSF and reported the Foundation netted over \$10,400 at the event. He noted the next big event up is the FVSF Marc Ecker Golf Tournament is coming up at Strawberry Farms on Monday, May 8th.

Mrs. Crandall thanked Elena MacDonald for coordinating her rigorous concert schedule for all the schools in the District. Events with fellow board members included attending Plavan, Gisler, and Tamura TK-5 choir performances before the break. Attended the Talbert drama performance "The Santa Claus Chronicles", the holiday breakfast here at the District Office, and the family-planned memorial for previous principal Chris Christensen. To help raise the profile of the school district, she attended a Chamber of Commerce event. As a representative of the FVSD, Mrs. Crandall showed support for Fire Chief Ron Cookston at his retirement dinner. She also attended The Governor's Budget Breakdown put on by CSBA.

Mrs. Galindo attended the FV Schools Foundation Festival of Trees. Their second annual event was a success, and they are already planning for next year. She noted that the 8th Annual Marc Ecker FVSF Golf Tournament will be held May 8th at Strawberry Farms Golf Course.

Mr. Nguyen attended the Plavan Snow Song Winter Concert. He shared that Plavan was awarded the California Distinguished School Award, announced last Friday.

E. PUBLIC COMMENTS

Information: 1. Public Comment

F. LEGISLATIVE ITEMS

Action: 1. Board Policy 4119.24, 4219.24, 4319.24 Maintaining Appropriate Adult-Student Interactions (First Reading)

Recommended Action: It is recommended the Board of Trustees approve Board Policy 4119.24, 4219.24, 4319.24 for first reading, with necessary changes as indicated by the Board of Trustees.

Moved: Mrs. Crandall

Seconded: Mr. Nguyen

Vote: Carried 5-0

G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Action (Consent): 1. Minutes of December 15, 2022 Regular Board of Education Meeting

Action (Consent): 2. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Action (Consent): 3. Accept Donations

Action (Consent): 4. Approve/Ratify Warrants

Action (Consent): 5. Approve/Ratify Purchase Order Listing

Action (Consent): 6. Williams Uniform Complaint Quarterly Report (QUARTER #2: October 1 – December 31, 2022)
Recommended Action: It is recommended that the Board of Trustees receives and approves the Williams Quarterly Report for the second quarter of the 2022-23 year and approves its submittal to the Orange County Department of Education.

Action (Consent): 7. Approve Agreement with Raptor Technologies for the Raptor Emergency Management System
Recommended Action: Approve Agreement with Raptor Technologies for the Raptor Emergency Management System for the Term

Action (Consent): 8. Interagency Data Sharing Agreement with OCDE
Recommended Action: It is recommended that the Board of Trustees approves the Data Sharing Agreement between the Fountain Valley School District and the Orange County Department of Education which, if approved, is effective through June 30, 2027.

Action (Consent): 9. Single Plans For Student Achievement
Recommended Action: It is recommended that the Board of Trustees approves the School Plans for Student Achievement (SPSA) for Fulton, Masuda, Talbert, Courreges, and Cox. The 2022-23 School Plans for Gisler, Newland, Oka, Plavan, and Tamura will be presented for consideration as part of the regularly scheduled Board Meeting on February 9, 2023.
Moved: Mr. Dennis Cole
Seconded: Mrs. Sandra Crandall
Vote: Carried 5-0

H. SUPERINTENDENT'S REPORT

Reports: 1. Superintendent's Report

Plavan was announced as a CA Distinguished School Awardee. Dr. Stopp talked about having a "one boat mindset" and that Plavan is a good example of the team who is working together across grades. She congratulated Mrs. Ballesteros (former Plavan principal) and Dr. Ham (current principal), staff members, parents/guardians and the amazing students. Providing great access to board meetings through live streaming is still in the process. We are waiting on equipment to arrive.

I. CLOSED SESSION

Discussion, Procedural: 1. Personnel Matters: Government Code 54957 and 54957.1
Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.

J. REPORT OF CLOSED SESSION

K. ADJOURNMENT

Action: 1. Meeting Adjournment

Moved: Mr. Cole

Seconded: Mr. Schultz

Vote: Carried 5-0

Information: 2. Next Meeting February 9, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF JANUARY 28, 2023**

DATE: February 2, 2023

Attached for your information are the minutes of the Board of Trustees special meeting of January 28, 2023.

Governance Team Building Session (Saturday, January 28, 2023)

Generated by Joy Moyers on Tuesday, January 31, 2023

A. CALL TO ORDER -- 9:32 a.m.

Procedural: 1. Pledge of Allegiance

Procedural: 2. Roll Call

B. APPROVAL OF AGENDA

Action: 1. January 28, 2023 Special Meeting

Motion: Dennis Cole

Second: Steve Schultz

Vote: Carried 5-0

C. PUBLIC COMMENT

Information: 1. Public Comment

There were no requests to address the Board.

D. Governance Team Building

The newly established board of trustees began the work of coming together as a cohesive, unified team to help ensure long-term sustainability of successful programs that provide high-quality education for all students in the district.

E. ADJOURNMENT

Action: 1. Meeting Adjournment at 12:10 pm

Motion: Phu Nguyen

Second: Dennis Cole

Vote: Carried 5-0

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: February 14, 2023

Attached are the eligibility lists for:

Behavior Intervention Assistant

ESP Instructor

ESP Assistant

Food Service Worker

Guidance Technician

Office Assistant

Painter

Bus Aide – Special Education

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #5 - #9

ELIGIBILITY LIST
Behavior Intervention Assistant
EXPIRES 1-20-24

RANK	NAME
1	Melvin Galloway
2	Hillary Dinh
3	Patsy Pope-Ferguson
4	Samantha Dieger
5	Kyle Kennedy

ELIGIBILITY LIST
ESP Instructor
Merged (Updated 1-20-23)

RANK	NAME	EXPIRES
1	Son Trieu	10-26-23
2	Shiragi Bhatka	1-20-24
3	Tracie Wadsworth	8-04-23
4	Evelyn Pimentel	12-23-23
5	Tais Alencastro	10-26-23

ELIGIBILITY LIST
ESP Assistant
Merged List (Updated 2-3-23)

RANK	NAME	EXPIRES
1	Barbara Kraus	2-03-24
2	Anaiya Summerville	2-03-24
3	Lauren Blackwood	2-03-24
4	Norma Carlego	2-03-24
5	Patty Smith	10-27-23
6	Julie Kalajian	2-03-24
7	Aura Diaz	2-03-24
8	Nermeen Michael	10-27-23
9	Susan Hansen	10-27-23
10	Nghia Le	10-27-23

ELIGIBILITY LIST
Food Services Worker
Merged List (Updated 2-2-23)

RANK	NAME	EXPIRES
1	Erika Moran Lopez	2-02-24
2	Sara Rezkallah	2-02-24
3	Samuelu Vaoso	4-07-23
4	Quynh Phan	2-02-24

ELIGIBILITY LIST
Guidance Technician
Expires 1-24-24

RANK	NAME
1	Megan McLellan
2	Marcelo Santana
3	Natalie Reyes
4	Martha Garduno
5	Tiffany Chong-Becker
5	Melvin Galloway
6	Kristen Faust
6	Maricela Lopez
7	Leticia Gallegos

ELIGIBILITY LIST
Office Assistant
Merged List (Updated 1-30-23)

RANK	NAME	EXPIRES
1	Vilma Aponte	1-30-24
2	Kristel Sy	1-30-24
3	Lisa Aguillar	1-30-24
3	Michelle Sanchez	1-30-24
3	Erika Lieu	3-15-23
4	Valerie Anaya	1-30-24
5	Lorielle Morgan	1-30-24
6	Alicia Young	1-30-24
7	Lindsey Soderberg	1-30-24
8	Varonyka Lamb	3-15-23
8	Maggie Strickler	1-30-24
9	Holly Castillo	1-30-24
10	Jacquelyn James	1-30-24
11	Tracie Wadsworth	3-15-23
11	Katie Najera	1-30-24
12	Carla Whitlock	3-15-23
13	Andrea Paola Rabe	1-30-24
13	Nancy Stapp	3-15-23
14	Tam Nguyen	1-30-24
14	Nessa Ji	3-15-23
15	Jennifer Stock	3-15-23
16	Alex Coerper	3-15-23

ELIGIBILITY LIST

Painter

EXPIRES 2-1-24

RANK	NAME
1	Christopher Jones
2	Jason Carrico
3	Scott Hojnacki
4	Salvador Tapia Jr.
5	Jorge Amezcua

ELIGIBILITY LIST

Bus Aide-Special Education

Merged Updated 2-10-23

RANK	NAME	EXPIRES
1	Alexander Herrera	5-4-23
2	Kiara Bustillos	2-10-24
3	Maria Garcia	5-4-23
4	Mason Mello	2-10-24

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: February 16, 2023

The job announcements posted since the last regular meeting of the Personnel Commission are attached as an informational item:

Dual Certification:

Bus Driver

Instructional Assistant - Bilingual

Bus Driver at Fountain Valley Elementary



Job Information

Date Posted: 2/8/2023

Application Deadline: Continuous

Employment Type: Part Time

Length of Work Year: 9.6 months per year

Salary: \$25.01 - \$30.40 per hour
(Range 43, 5 steps) *Per CSEA
contract hiring may be made up to
step 3

Number Openings: (At time of posting) 2

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS:

Any combination equivalent to graduation from high school and one year of experience in the operation of a motor vehicle.

CERTIFICATES AND LICENSES:

Valid California School Bus Drivers Certificate Restriction #1 only

Valid California Class B driver license with passenger + S endorsements

Valid medical card (DL-51)

Valid Red Cross First Aid card - only required if there is a restriction #6 at the bottom of the Special Driver certificate

The examination process will consist of a written test, oral interview, and performance test to be held on dates to be determined. Applicants with all necessary certifications and verified paperwork will be invited to a written exam. Please watch your email for the invitation to test.

ALL DOCUMENTS MUST BE ATTACHED TO YOUR APPLICATION.

Comments and Other Information

This position is 30 hours per week.

Instructional Assistant - Bilingual (Spanish) at Fountain Valley Elementary



Job Information

Date Posted: 2/10/2023

Application Deadline: 3/3/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months per year

Salary: \$21.55 - \$26.19 per hour (Range 28, 5 steps) *Per CSEA contract hiring may be made up to step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Experience: Job related experience is required.

Education: Community college and/or vocational school degree with study in job-related area.

Comments and Other Information

All applicants are invited to attend the written test, scheduled for March 6, 2023, at 9:00 a.m. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please bring a valid ID such as a driver's license or passport. Applications will be screened for the minimum qualifications following the written test. Candidates who pass each part of the written test and the oral interview will be considered for hire. Candidates that have already passed the No Child Left Behind (NCLB) test will not need to take the test again but must contact Lisa at ocainl@fvsd.us or 714 843-3225 to verify scores by 3:30 p.m. on March 3, 2023. Please watch your email for updates.

To view further information, please see "Links Related to this Job."